

# Wings Over Water

## Internal/External Position Posting

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**Position:** Manager, Show Day Entertainment

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**Position type:** Volunteer

**Location:** Central or Southwestern Ontario (Remote with in-person obligations)

**Reports To:** Director, Guest Experience & Hospitality

**Travel:** This position may be required to travel (W.O.W. will cover all costs associated with travel)

**Note:** Interested candidates are invited to submit their application consisting of a resume and cover letter in confidence via email to Wings Over Water at [nick@wingsoverwater.ca](mailto:nick@wingsoverwater.ca).

We thank all those interested in the position, however, only those considered for the position will be contacted.

Wings Over Water is an equal opportunity organization, and all qualified applicants will receive consideration for the position without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, provincial, or local laws.

Wings Over Water will attempt to provide reasonable accommodation for a known disability for an applicant if requested.

### **General Statement of Duties:**

The Manager, Show Day Entertainment will play a pivotal role in curating and executing the entertainment programming for our Wings Over Water Airshows. This position requires a passionate and innovative individual with a strong background in event entertainment, airshow production, and a keen understanding of what captivates diverse audiences.

### **Qualifications:**

- Minimum 3 years experience working in a similar position in the sports, entertainment, or events industry
- Experience or expanded knowledge in the non-profit sector
- Ability to work independently or in a group setting
- Ability to deliver excellent customer service
- Strong ability to interact in a business setting
- Excellent attention to detail
- Well-developed analytical and problem-solving skills
- Proficiency in Google Applications (Drive, Docs, Sheets, etc.)

**Description of responsibilities:**

- Coordinates performers and entertainers, including the mascots, anthem singers, musicians, colour parties, celebrities, and other special guests
- Participates in the planning and execution of pre-show ceremonies, performance break activities and intermission programming
- Assists with video production for internal and external clients
- Researches best practices around the airshow industry and other entertainment venues, sports, etc, to improve the in-show experience
- Prepares scripts and timing sheets for show day staff
- Liaises with various departments within the organization (Corporate Partnerships, Ticketing, Marketing, Production and more) to proactively coordinate the production of their in-show acts
- Acts as lead stage manager for all Wings Over Water airshows
- Responsible for scheduling and management of the Promotions Team for all events
- Helps manage the Guest Services volunteer team of over 50 individuals who serve as hosts at all shows and are responsible for the distribution of show day handouts

**Working with Wings Over Water**

As a start-up non-profit organization, as the organization grows – so do you. Not only will you meet and surpass new challenges, but you will have the opportunity to get involved and make a real difference in the community. Airshows are not only fun, entertaining, and exciting but also an excellent chance to interact with the community, performers, fans, and staff that make the industry so special.

At our organization, we make sure all voices are heard, all differences are valued and all people are treated fairly. You take pride in knowing your input and uniqueness are not only embraced but encouraged to deliver an unforgettable experience for our fans.

Teamwork makes dreams work. In the Airshow industry, this statement holds true. You will have the chance to work with everyone in the organization, experience and learn new things and evolve professionally.

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Signed,



CEO, Wings Over Water Airshows